

Bexley Arts Trust Winter Open Art 2018– Saturday 6th January to Sunday 4th February 2018 Submission of Work - Terms and Conditions

Gallery Location and details

The Stables Gallery, Bexley Heritage Trust, Hall Place & Gardens,
Bourne Road, Bexley, Kent DA5 1PQ.
Telephone 01322-526574 Open: 10 am to 4.45 pm. Last admission: 4.30pm
www.hallplace.org.uk
Disabled access and free entry to the exhibition.

Types of work accepted

You may, at your own risk, submit from 1 to 4 works, these may be two or three-dimensional works in any medium.

For media like tapestry and digitally manipulated photography, there must be “artistic creative content” in the works.

The exhibition is for new works that have not been previously exhibited. We welcome ambitious and imaginative work.

Timetable

Sunday 10th December 2017. Submissions must be received by this date, together with a **cheque or postal order** for the submission fee and the completed application form. (*See below for submission of work.*) The selectors will meet to select works shortly after that date. You will be notified whether or not your work has been accepted as soon as possible after that date. If no email or message is received by 22nd December, contact Brenda 020 8303 8177.

Wednesday 3rd January 2018 Please bring accepted work to the Stables Gallery at Hall Place between 2 and 4.00pm on 3rd or between 10am and 2pm on Thursday 4th January 2018. If the work fails to meet the conditions described below, it could be rejected at this stage, so please check that the conditions are met.

Saturday 6th January 2018. The exhibition opens. Come to the ‘Meet the Artists’ event at the gallery from 12noon. Official opening by the Mayor of Bexley at about 12.15pm

Sunday 4th February 2018. The last day of the exhibition 10am –4.45pm. **Work can be collected from the gallery from 3.30pm- 4.45pm on Sunday 4th February or from 10am – 12noon Monday 5th February.** There is no storage space for uncollected works at Hall Place.

Submission of work

For each work you submit please supply a JPEG file by email **OR** a photograph of the work by post.

JPEG files must not be more than 2 MByte in size and the name of the file should be as follows:

Your Name – Title of Work.jpg For example: Joseph Turner – The Beach at Margate.jpg

Write your name and the name of the work on the back of any photograph that is posted.

For 3D works, you may submit a second JPEG or photograph taken from a different viewpoint. Please label the same as the first but add a number 2. For example: Auguste Rodin – The Thinker 2.jpg

Send submissions by post and cheques to: John Davey, Bexley Arts Trust, 5 Pinewood Road, Abbey Wood, SE2 0RY

OR email photographs to: johndavey@msn.com

Images of work never exactly look like the work, but if the supplied image differs too much from the work, Bexley Arts Trust (BAT) may reject the work.

Requirements of work

Pictures must be framed unless they are box-frame-canvas or three dimensional works intended to be hung without frames. No clip frames.

All wall-hung works must be **strung one third** of the way down from the top and with the **cord stretched taut** and **have "D" rings** and not screw-in eye rings.

Please put a label with title of work and artist on reverse.

We will reject works that we consider to be a danger to the public.

The Stables Gallery is often visited by families and children and Hall Place rules do not allow works of an obscene, excessively violent or offensive nature to be displayed. Works of an overt political or religious nature are also not permitted to be displayed.

For information about this please contact BHT Hall Place on 01322 526574.

Hall Place and Bexley Arts Trust are not responsible for any damage or loss to works of art, however caused. Please make certain that you are adequately covered by insurance for your works of art.

Information Required

Please fill in the form on the next page with your details and the details of the works and email or post this with your submission.

When detailing the dimensions, please include the frame if there is one.

For three-dimensional works, please give height, depth and width.

Please indicate if three-dimensional works are to be wall-hung, floor-standing or plinth mounted.

You may supply your own plinth, but it should be stable. For small three-dimensional works, we will provide a raised area for their display.

Submission Fee and Charges

£7 for each work submitted. For Members of Bexley Arts Trust - £6 per submission. This is not returnable if the work is not selected. Members please enter membership number on form. **Members must have paid fee for 2017 to take advantage of reduced submission charge. Renewal due from 1st January 2017.**

Cheques should be made payable to **Bexley Arts Trust** and sent to:
John Davey, 5 Pinewood Road, Abbey Wood, SE2 0RY

If a work is sold, Hall Place **take 15% plus VAT on their commission** and they handle the sale.

Bexley Arts Trust will take an additional 10% commission, without VAT, on each sale. Hall Place also charge a 2.5% administration fee which BAT will continue to absorb.

Following the close of the exhibition Bexley Council will send a cheque to BAT for all the pictures sold, less Hall Place's commission with VAT. BAT will then send cheques to the artists less BAT's commission. BAT act as agents for Hall Place in forwarding the sale money and are not involved in the sale of the works.

Any uncollected works will be disposed of at no cost to Hall Place or BAT.

The BAT estimates that this level of Submission Fee and the additional commission should enable the exhibition to break-even and cover the cost of hiring the gallery, publicity, promotion, postage, stationary the Selectors fees, the "Meet the Artists" day and other exhibition costs.

The exhibition is organized by volunteers from the Bexley Arts Trust and no monies go towards any overheads or salaries. **Exhibiting artists will be asked to help with stewarding for one session.**

For more information:

E: bat@bexleyartstrust.co.uk W: www.bexleyartstrust.co.uk T: 07772 964069 OR 020 8303 8177

Bexley Arts Trust

Open Art & Sculpture 2018 Winter Exhibition Entry Form

(PLEASE PRINT) Artist's Name _____

Address _____

_____ Post Code _____ Membership Number _____

Telephone _____ Mobile _____ Email _____

Art Work 1 -----

Title of work _____

If a JPEG state the file name _____ .jpg

Medium _____ Price of Work * £ _____ (or not for sale NFS)

Dimensions in **centimetres** (including any frame) _____ cm high, _____ cm wide,

Also for three-dimensional works _____ cm deep and tick one of the following:

Wall hung , Supplying own plinth , Floor standing , Small work

Art Work 2 -----

Title of work _____

If a JPEG state the file name _____ .jpg

Medium _____ Price of Work * £ _____ (or not for sale NFS)

Dimensions in **centimetres** (including any frame) _____ cm high, _____ cm wide,

Also for three-dimensional works _____ cm deep and tick one of the following:

Wall hung , Supplying own plinth , Floor standing , Small work

Art Work 3 -----

Title of work _____

If a JPEG state the file name _____ .jpg

Medium _____ Price of Work * £ _____ (or not for sale NFS)

Dimensions in **centimetres** (including any frame) _____ cm high, _____ cm wide,

Also for three-dimensional works _____ cm deep and tick one of the following:

Wall hung , Supplying own plinth , Floor standing , Small work

Art Work 4 -----

Title of work _____

If a JPEG state the file name _____ .jpg

Medium _____ Price of Work * £ _____ (or not for sale NFS)

Dimensions in **centimetres** (including any frame) _____ cm high, _____ cm wide,

Also for three-dimensional works _____ cm deep and tick one of the following:

Wall hung , Supplying own plinth , Floor standing , Small work

* If you are VAT registered, please price including VAT and please state your VAT number _____

I agree to Bexley Arts Trust's 2018 Terms and Conditions.

I submit the work for the exhibition at my own risk in accordance with the Terms & Conditions.....

I enclose the submission fee of £7 per art work. (£6 for BAT members) (Please tick)

Signature _____ Date _____